**Beautification Committee Meeting Minutes**

**Wednesday March 9, 2022**

**4:00 at Clubhouse**

**Attended:** Joan Jones, Janette Wellman, Jan Lichtner, Judy Bolhuis, Beverly Cook, Pam Pierce

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| **OLD BUSINESS – STATUS REPORT** | **RECOMMENDATIONS/FOLLOW UP** |
| Solar lights around Trap Way Pond | All lights were replaced by Chris. |
| Needs of trees on the golf course: walkabout needs to be rescheduled. (Joan, Bev & Janette to schedule). | Walkabout to determine trees needed (type and size) around back of clubhouse and east side of tennis courts. Joan & Jan will do this and ask Susan Clay to also give input. |
| Draft Landscape Scope of Work: From February meeting - board needs committee recommendations to what companies an RFP should be sent. Committee suggested Lawn Sharks, Buenavista’s Landscaping and will research at least one more company that serves other communities. Judy will find out what companies Thomas has contacted in the past for RFP’s. | Judy will follow up with Thomas. |
| Nature Trail cleanup: walkabout scheduled, cleanup before April 10th.  Joan to ask BAM to send an email to homes backing the nature trail to let them know that if they trim vines and pile alongside trail, Chris will pick up.  Nature trail clean up date needed. | Nature Trail walkabout happened on Saturday February 12th.  It was cleaned up on the walk-about, Chris has picked up clippings. Chris will go through the Nature Trail every 2 weeks to pick up clippings. Clean up day is not needed based on work done on walk-about and current condition. Beverly will write something to go to home owners backing up to the nature trail and send to Judy. |
| Trap & Chip Shot walkabout report: Judy took pictures and made log. Joan will call Clifton with Lawnsharks and give him the work list. | Worklist is on shared website which Clifton has access to. Joan will continue to reach Clifton to discuss work needed. |
| Retaining wall and flat area/walkway for hole #4 on SW side of the Cypress Island pond behind Chip Shot homes.  Committee recommends that Thomas start the bid process for a retaining wall and flat walkway where golf carts can travel. | Judy reported that the bid process has started. |
| Ideas for women’s t-box for #4 & recommendations for re-designing around the roots in fairway of hole #5. | Joan and Janette walked golf hole #4 and #5 areas with Jim Ragone (Golf Committee) to discuss recommendation of the retaining wall and ideas for new tee boxes.  We have heard that there is a class at Cape Fear Community College in golf course design. Judy will check into who might be a contact to see if they might be interested in a class project to consult around these issues. |
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| **NEW BUSINESS DISCUSSION** | **RECOMMENDATIONS/FOLLOW UP** |
| Pine Straw around common areas. | Discuss at April meeting. |
| Clubhouse planters | There is money for replanting. During clubhouse renovations these planters should be moved to a different area. Joan to follow up. |
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**Follow up:**

Judy:

1. Ask Thomas about past RFP’s for lawn services;
2. Follow up with Thomas about bids for retaining wall on golf hole #4

Committee:

1. Beverly to write something about pickup of clippings for homeowners backing up to Nature Trail
2. Jan to go with Joan to determine trees needed around clubhouse

Joan:

1. determine trees (type and size) for back of clubhouse & east side of tennis court;
2. research landscapers used in other similar communities;
3. work with Clifton on completion of items on worklist which has gone to Clifton;
4. clubhouse planters renewal & move to new location until renovations completed

**Next Meeting: Wednesday April 13th at 4:00 pm at Clubhouse**